



DAY HABILITATION (DHI)



Assisted Independence LLC.

Home and community based services

SERVICE DEFINITION

Day Habilitation (DHI) services are services that support learning and assistance in the areas of self-care, sensory/motor development, socialization, daily living

skills, communication, community living, and social skills. Community-based activities are intended to build relationships and natural supports.

Note: Community settings are defined as non-residential, integrated settings that are primarily out in the community where services are not rendered within the same buildings alongside other non-integrated participants.

Reimbursable activities include the following:

- Monitoring, training, education, demonstration, or support to assist with the acquisition and retention of skills in the following areas:
 - Leisure activities and community/public events (for example, integrated camp settings)
 - Educational activities, Hobbies, Unpaid work experiences (for example, volunteer opportunities)
 - Maintaining contact with family and friends
- Training and education in self-direction designed to help participants achieve one or more of the following outcomes:
 - Develop self-advocacy skills
 - Exercise civil rights
 - Acquire skills that enable self-control and responsibility for services and supports received or needed Acquire skills that enable the participant to become more independent, integrated, or productive in the community.



SERVICE STANDARDS.

Day Habilitation (DHI) services must be reflected in the PCISP. Services must address needs identified in the person-centered planning process and be outlined in the PCISP.

DOCUMENTATION STANDARDS

Day Habilitation (DHI) services – Individual documentation must include services outlined in the PCISP:

Need for service continuation and justification of goals is to be evaluated annually and reflected in the PCISP

In addition to compliance with documentation requirements outlined in 460 IAC 6, the following data elements are required for each service rendered:

- Name of participant served
- RID of the participant
- Name of provider Service rendered
- Time frame of service (include a.m. or p.m.)
- Date of service including the year
- Notation of the primary location of service delivery
- A brief activity summary of service rendered
- In addition to the brief activity summary of service rendered, provide a description* by direct care staff of any issue or circumstance concerning the participant including, but not limited to, significant medical or behavioral incidents or any other situation that may be uncommon for the participant, Signature that includes at least the last name and first initial of the direct care staff person making the entry

Electronic signatures are permissible when in compliance with the Uniform Electronic Transactions Act (IC 262-8).

Upon request, all data elements must be made available to auditors, quality monitors, Case Managers, and any other government entity.

* The data may reside in multiple locations, but must be clearly and easily linked to the participant or the standard will not be met.

As applicable, monthly/quarterly reports must be uploaded to the BDDS Portal by the chosen service provider on or before the fifteenth day of the following month

LIMITATIONS

The following limitations apply to Day Habilitation (DHI) services: The allowable participant/staff ratio is 1:1. Habilitation services reimbursement does not include reimbursement for the cost of the activities in which the individual is participating when they receive skills training, such as the cost to attend a community event.

Note: Effective July 1, 2015, Day Habilitation (DHI) is limited to ten hours per month from their RHS Daily provider for participants who also utilize RHS Daily services under the Community Integration and Habilitation (CIH) Waiver.

ACTIVITIES NOT ALLOWED

The following activities are not allowed under Day Habilitation (DHI) services:

- Services that are available under the Rehabilitation Act of 1973 or PL 94-142. Skills training for any activity that is not identified as directly related to an individual habilitation outcome.
- Activities that do not foster the acquisition and retention of skills.
- Services furnished to a minor by parent(s), stepparent(s) or legal guardian.
- Services furnished to a participant by the participant's spouse.
- Services rendered in a facility

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