Residential Habilitation and Support - Hourly

(currently under CIHW only)

SERVICE DEFINITION

Residential Habilitation and Support (RHS) - Hourly services provide up to a full day (24-hour basis) of services and/or supports that are designed to ensure the health, safety, and welfare of the participant and assist in the acquisition, improvement, and retention of skills necessary to support participants to live successfully in their own homes.

***** FROM 7/01/2015 FORWARD *****

Residential Habilitation and Support (RHS-Hourly) Level 1 and Level 2 services provide up to a full day (24- hour basis) of services and/or supports for participants designated as Algo 0, 1, or 2*, or individuals at any Algo level not meeting criterion for RHS Daily Rate, which are designed to ensure the health, safety and welfare of the participant, and assist in the acquisition, improvement, and retention of skills necessary to support participants to live successfully in their own homes

Billable either as:

- **RH1O – for Level 1 with 35 hours or less per week of RHS-Hourly, or**
- **RH2O – for Level 2 with greater than 35 hours per week of RHS-Hourly**

***Participants designated as Algo 3, 4 or 5 and meeting criteria for RHS Daily services will utilize RHS Daily effective July 1, 2015.**

The nationally recognized Inventory for Client and Agency Planning or ICAP was selected to be the primary tool for individual assessment.

The ICAP assessment determines an individual's level of functioning for broad independence and general maladaptive factors.

The ICAP addendum, commonly referred to as the behavior and health factors, determines an individual's level of functioning on behavior and health factors.

These two assessments determine an individual's overall Algo level, which can range from 0-6. Algos 0 and 6 are considered outliers representing those who are the lowest and the highest on both ends of the functioning spectrum. On review, the State may manually adjust the designation of an individual from an Algo 5 to an Algo 6. Although this individual continues receiving the Algo 5 budget, the Algo 6 designation indicates a need for additional oversight of the individual.

The stakeholder group designed a grid to build the allocations. The grid was developed with the following tenets playing key roles:

- Focus on daytime programming
- Employment
- Community integration
- Housemates

The OBA is then determined by combining the overall Algo (determined by the ICAP and ICAP addendum), age, employment, and living arrangement.

Reimbursable Activities: RHS-Hourly includes the following reimbursable activities:

Direct supervision, monitoring, and training to implement the ISP outcomes for the participant through the following:

- Assistance with personal care, meals, shopping, errands, chore and leisure activities, and transportation (excluding transportation that is covered under the Medicaid State Plan)
- Coordination and facilitation of medical and non-medical services to meet healthcare needs, including physician consults, medications, development and oversight of a health plan, utilization of available supports in a cost effective manner, and maintenance of each participant's health record
- Assurance that direct service staff are aware and active individuals in the development and implementation of ISP, Behavior Support Plans, and Risk Plans**
- Collaboration and coordination with the wellness coordinator when the participant receiving RHS also utilizes Wellness Coordination services

ALGO LEVEL DESCRIPTORS/ICAP/OBA

The following descriptors appear in 460 IAC 13-5-1 Algo levels

Level: 0 (low), Descriptor: Algo level zero (0):

- High level of independence with few supports needed
- No significant behavioral issues
- Requires minimal residential habilitation services

Level: 1 (Basic), Descriptor: Algo level one (1):

- Moderately high level of independence with few supports needed
- Behavioral needs, if any, can be met with medication or informal direction by caregivers through the Medicaid state plan services
- Likely a need for day programming and light residential habilitation services to assist with certain tasks, but the individual can be unsupervised for much of the day and night

Level: 2 (Regular), Descriptor: Algo level two (2):

- Moderate level of independence with frequent supports needed
- Behavioral needs, if any, can be met with medication or light therapy, or both, every one (1) to two (2) weeks
- Does not require twenty-four (24) hours a day supervision
- Generally able to sleep unsupervised, but needs structure and routine throughout the day

Level: 3 (Moderate), Descriptor: Algo level three (3):

- Requires access to full-time supervision for medical or behavioral, or both, needs
- Twenty-four (24) hours a day, seven (7) days a week staff availability
- Behavioral and medical supports are not generally intense
- Behavioral and medical supports can be provided in a shared staff setting

Level: 4 (High), Descriptor: Algo level four (4):

- Requires access to full-time supervision for medical or behavioral, or both, needs:

1. Twenty-four (24) hours a day, seven (7) days a week frequent staff interaction
2. Requires line of sight support

- Has moderately intense needs that can generally be provided in a shared staff setting

Level: 5 (Intensive), Descriptor: Algo level five (5):

- Requires access to full-time supervision with twenty-four (24) hours a day, seven (7) days a week absolute line of sight support
- Needs are intense
- Needs require the full attention of a caregiver with a one-to-one staff to individual ratio
- Typically only needed by those with intense behavioral needs, not medical needs alone

Level: 6 (High Intensive), Descriptor: Algo level six (6):

- Requires access to full-time supervision: 1. Twenty-four (24) hours a day, seven (7) days a week 2. More than a one-to-one staff to individual ratio
- Needs are exceptional
- Needs require more than one (1) caregiver exclusively devoted to the individual for at least part of each day
- Imminent risk of individual harming self or others, or both, without vigilant supervision

****Note: When Wellness Coordination services are utilized in addition to RHS-Hourly services, the Wellness Coordinator is responsible for the development, oversight, and maintenance of a Wellness Coordination plan**

as well the development, oversight, and maintenance of the health-related Risk Plan, which includes training of Direct Support Professionals to ensure implementation of the health-related Risk Plans.

Service Standards The following service standards apply to Residential Habilitation and Support-Hourly services:

- Services must address needs identified in the person-centered planning process and be outlined in the ISP
- Residential Habilitation and Support-Hourly services should complement but not duplicate habilitation services being provided in other settings
- Services provided must be consistent with the participant's service plan

Documentation Standards RHS-Hourly documentation must include:

- Services outlined in ISP
- Data record of staff-to-consumer service documenting the complete date and time entry (including a.m. or p.m.) All staff members who provide uninterrupted, continuous service in direct supervision or care of the participant must make one entry. If a staff member provides interrupted service (one hour in the morning and one hour in the evening), an entry for each unique encounter must be made. All entries should describe an issue or circumstance concerning the participant. The entry should include complete time and date of entry and at least the last name, first initial of the staff person making the entry
- If the person providing the service is required to be professionally licensed, the title of that individual must also be included. For example, if a nurse is required, the nurse's title should be documented
- Quarterly reporting summaries are required
- Documentation in compliance with 460 IAC 6

As applicable, monthly/quarterly reports must be uploaded to Advocare by the chosen service provider on or before the fifteenth day of the following month

Limitations The following limitations apply to Residential Habilitation and Support-Hourly services:

- Reimbursable waiver-funded services furnished to a waiver participant by any combination of relatives* and/or legal guardians may not exceed a total of 40 hours per week. (See Activities Not Allowed for the definition of relative.)

Additionally:

- Providers may not bill for RHS-Hourly reimbursement for time when staff/paid caregiver is asleep. Only awake, engaged staff can be counted in reimbursement. (A team may decide that a staff or contractor may sleep while with a participant, but this activity is not billable.)
- Providers may not bill for RHS-Hourly reimbursement during the time when a participant is admitted to a hospital. (The care and support of a participant who is admitted to a hospital is a non-billable RHS-Hourly activity.)
- RHS-Hourly and Electronic Monitoring services are not billable during the same time period
- Level 1 RHS-Hourly may not exceed 35 hours of service per week
- Group services/shared staffing is reimbursable at the unit rate divided by the number of participants sharing RHS staffing. Group services/shared staffing is not billable at a 1:1 ratio

Activities Not Allowed Reimbursement is not available through RHS-Hourly in the following circumstances:

- Services furnished to a minor by the parent(s), stepparent(s), or legal guardian
- Services furnished to a participant by the participant's spouse
- Services to individuals in Structured Family Caregiving (SFC) or Children's Foster Care services
- Services that are available under the Medicaid State Plan
- Reimbursable waiver-funded services furnished to a waiver participant by any combination of relative(s)* and/or legal guardian(s) may not exceed a total of 40 hours per week

*Related/relative implies any of the following natural, adoptive and/or step relationships, whether by blood or by marriage, inclusive of half and/or in-law status:

- Aunt (natural, step, adopted)
- Brother (natural, step, half, adopted, in-law)
- Child (natural, step, adopted)
- First cousin (natural, step, adopted)
- Grandchild (natural, step, adopted)
- Grandparent (natural, step, adopted)
- Nephew (natural, step, adopted)
- Niece (natural, step, adopted)
- Parent (natural, step, adopted, in-law)
- Sister (natural, step, half, adopted, in-law)
- Spouse (husband or wife)
- Uncle (natural, step, adopted)

Additional Informati

Available only under the Community Integration and Habilitation Waiver, Residential Habilitation and Support-Hourly is not available under the Family Supports Waiver.